



07/23/2025 A.S. Board of Directors Meeting

Minutes

Associated Students San Jose State University
7/23/2025 3:00 PMPDT

@ A.S. Government Conference Room, Student Union Suite 2300, Zoom:
<https://sjsu.zoom.us/j/85916216835> , Teleconference Locations: Controller Joshi - 459 Serra Mall,
Stanford, , CA 94305, Director Subramanyan - 1306 Bordeaux Dr, Sunnyvale, Ca 94089

I. Call to Order

Chair Agustin calls the meeting to order at 3:00 PM.

II. Land Acknowledgement

Chair Agustin reads the land acknowledgement.

III. Roll Call

The recording secretary completes roll call.
Quorum met.

Motion:

President Gambarin moved for a 5-minute recess.

Motion moved by President Gambarin and motion seconded by Director Charles.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 9-0-0, Motion Passed.

Chair Agustin called the meeting to order at 3:07 PM.

Recognized Director Jha at 3:07 PM.;

IV. Approval of the Agenda

Motion:

Chair Agustin recommends a motion to approve the agenda.

Motion moved by President Gambarin and motion seconded by Director Akin.

-Overall Motion-

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

V. Approval of the Minutes

 [06.20.2025 A.S. Board of Directors Meeting Agenda Minutes \(1\).pdf](#)

Motion:

Chair Agustin recommends a motion to approve the minutes.

Motion moved by Director Brown and motion seconded by President Gambarin.

-Overall Motion-

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

VI. Public Forum

Public Forum is intended as an opportunity for any member of the public to address the Associated Students Board of Directors regarding any issues affecting SJSU students. Speakers are allowed 3 minutes each to speak. Please sign in on the clip board if in person or if you are online sign in using chat for minute recording purposes.

VII. Interim Executive Director's Informational Report (4 minutes)

Interim Executive Director Kingson Leung expressed his appreciation to everyone for placing their trust in him. He announced that hiring committees will soon be formed as Edilbert and Kenne from the Marketing and Events team transition out of their roles. Diana Victa will assume the position of Interim Associate Director of Marketing and Programs, effective July 28, 2025. On the same date, Diana Garcia Rodriguez will take on the role of Interim Manager of the CCCAC. Kingson also shared that the university has started planning events for the upcoming academic year and is currently focused on staff training. He then yielded a minute and a half to Dr. Heather French, who spoke about upcoming space reallocations. As part of a campus-wide space optimization study involving six different areas, multiple resources will be relocated to the Student Union. Additionally, new signage will be developed to support the changes.

VIII. Action Items

- A. Old Business
- B. New Business

1. Action Item: Vote to Appoint Emily Paredes as the 2025-2026 Director of Academic Affairs (Presenters: Katelyn Gambarin, Geoffrey Agustin, Laura Charles, Guests: Janelly Pulido)

President Gambarin reviewed applications for the 2025-2026 Board of Directors Vacancy Position: Director of Academic Affairs. Following this review her and an interviewing committee consisting of other BOD members held interviews and debriefed on a candidate to nominate. This was completed with the support of the Leadership and Government Coordinator. Post this process President Gambarin is nominating Emily Paredes for the Director of Academic Affairs position.

 [DirAcademicApp-Em \(1\).pdf](#)

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by President Gambarin and motion seconded by Director Brown.

President Gambarin noted that the previous candidate had rescinded their appointment. He introduced Emily as a strong candidate, highlighting her experience as an Orientation Leader and President of the

Panhellenic Council. Director Charles echoed this sentiment, stating that her background and leadership experience would make her a valuable addition to the board.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Abstain

Director Brown - Yea

Director Mallari - Yea

Vote: 9-0-1, Motion Passed.

2. Action Item: Vote to Appoint Jhony de Oliveira as the 2025-2026 Director of Student Rights and Responsibilities (Presenters: Katelyn Gambarin, Geoffrey Agustin, Teaira Brown, Laura Charles, Kaili Mallari, Guests: Janelly Pulido)

President Gambarin reviewed applications for the 2025-2026 Board of Directors Vacancy Position: Director of Student Rights and Responsibilities. Following this review her and an interviewing committee consisting of other BOD members held interviews and debriefed on a candidate to nominate. This was completed with the support of the Leadership and Government Coordinator. Post this process President Gambarin is nominating Jhony for the Director of Student Rights and Responsibilities position.

 [Jhony De Oliveira Application.pdf](#)

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by President Gambarin and motion seconded by Director Charles.

President Gambarin shared how his experiences and advocacy efforts make him a strong candidate.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea
Director Subramanyan - Yea
Director Rosal- Yea
Director Jha - Yea
Director Tuidelaibatiki - Yea
Director Charles - Yea
Director Akin - Yea
Director Brown - Yea
Director Mallari - Yea
Vote: 10-0-0, Motion Passed.

3. Action Item: Delegate BOD Representative in place of Director Subramanyan in the Event Coordinator Hiring Committee (Presenters: Kingson Leung, Sivagami Subramanyan)

Have had discussions with Director Subramanyan regarding availability and capacity to serve on back to back hiring committees (she is in the process of the Marketing Manager search currently) and due to challenges with time off from their summer internship, it may be most advantageous to seek support from another BOD member to get the experience and also share their perspective serving on this hiring committee. All future staff hiring committees would still stay with the Director of Business Affairs role per Bylaws. The following is the tentative timeline/commitment for the Event Coordinator Hiring:

- July 16-22: Resume Review for Zoom screening invites
- July 28-Aug 1: Zoom Screening Interviews (~5) & Deliberation
- Aug 1-8: Invite Finalists to On-Campus Dates
- Aug 11-22: On-Campus Interviews (1-2 weeks)
 - Open Forum with Campus Partners, Students and AS Staff
 - Campus Tour
- After Aug 22 - Gain Feedback for final review and decision (Reference/Background Checks) and Offer from Human Resources
- September 8: Aim for Start Date during this week

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by Director Charles and motion seconded by President Gambarin.

Interim Executive Director Kingson Leung shared that Director Subramanyan would not be able to serve on the hiring committee and that a replacement is needed. President Gambarin recommended Director Jha, noting that she will be working closely with the Event Coordinator. Director Jha asked about the time commitment involved, and Kingson responded that interviews will be recorded online in case

members are unable to attend. Director Jha agreed to join the committee, mentioning that her internship will be ending soon.

Motion:

Amend main motion to appoint Director Jha to the Event Coordinator hiring committee

Motion moved by Director Jha and motion seconded by Director Akin.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

- Main Motion -

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

4. Action Item: Vote to remove Riya Dhami, Vicki Allen, and any other individual on bank records not listed under Action Item 5 as signers for all A.S. Related BMO Bank Accounts (Presenters: Jim Westbrook)

In relation to Action Item 5, the above students as staff are no longer a part of Associated Students and need to be removed as signers.

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by Director Charles and motion seconded by Director Akin.

Jim Westbrook explained that Riya Dhami, Vicki Allen, and any other individuals not listed under Action Item 5 should be removed as signers from all A.S.-related BMO bank accounts.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

5. Action Item: Vote to add Rishika Joshi, Kingson Leung, Jim Westbrook, Stephanie Reitz, and Vivian Nguyen as signers on all A.S. Related BMO Bank Accounts. (Presenters: Jim Westbrook)

With changes to the Associated Students Board of Directors and staff changes within the organization, this vote will allow the above students and staff to be signers on all A.S. BMO Bank Accounts.

Names and titles are as follows:

- i. Rishika Joshi (A.S. Controller)
- ii. Kingson Leung (A.S. Interim Executive Director)
- iii. Jim Westbrook (A.S. Associate Director)
- iv. Stephanie Reitz (SJSU Senior Director – Accounting)
- v. Vivian Nguyen (A.S. Office Manager) for deposits only

Motion:

Chair Agustin recommends a motion to open the action item.

Motion moved by Director Akin and motion seconded by Director Charles.

Jim Westbrook explained that Rishika Joshi, Kingson Leung, Jim Westbrook, Stephanie Reitz, and Vivian Nguyen should be added as signers on all A.S.-related BMO bank accounts.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

6. Informational Item: Board of Director Pairings with Staff Advisors
(Presenters: Kingson Leung, Janely Pulido, Guests: Diana Victa)

With Diana Victa officially announced during July 15th that she will be serving in the Interim Associate Director, Marketing and Programs role effective July 28th, she will be taking on key aspects of advising various committees and individual Board members this year. We have planned out some very intentional and strategic shuffling in our advisement pairings that we are confident will build toward successful outcomes and want to inform the whole BOD so everyone knows where they can get direct 1:1 support.

Kingson Leung shared the new Board of Directors pairings with staff advisors and explained the reasoning behind each pairing.

IX. Announcements

President Gambarin shared how excited she is now that the Board is fully staffed. She also encouraged everyone to continue participating in tabling during orientation sessions.

Director Rosal mentioned that she would like to update the website now that the Board is complete. She will be sending out a Google Form for everyone to fill out by the end of the day.

Director Akin shared that she and President Gambarin attended the CSSA Plenary and had a great experience. She expressed her excitement about the opportunity.

President Gambarin also announced the launch of a CSSA ChatGPT Ambassador Program and said she will be sharing more information with everyone soon.

X. Adjournment

Motion:

Chair Agustin recommends a motion to adjourn the meeting at 3:37pm.

Motion moved by Director Akin and motion seconded by Director Charles.

Recording Secretary conducts a roll call vote.

President Gambarin - Yea

Controller Joshi - Yea

Director Subramanyan - Yea

Director Rosal- Yea

Director Jha - Yea

Director Tuidelaibatiki - Yea

Director Charles - Yea

Director Akin - Yea

Director Brown - Yea

Director Mallari - Yea

Vote: 10-0-0, Motion Passed.

2025-2026
Associated Students
Board of Directors

Date: 7.23.2025
ROLL CALL

| NAME | Attendance |
|---|-------------------|
| President Gambarin | X |
| Vice President Agustin | X |
| Controller Joshi | X (Zoom) |
| Director of Academic Affairs | Vacant |
| Director Subramanyan | X (Zoom) |
| Director Rosal | X |
| Director Jha | X (Zoom) |
| Director Tuidelaibatiki | X |
| Director Charles | X |
| Director Akin | X |
| Director Brown | X |
| Director of Student Rights and Responsibilities | Vacant |
| Director Mallari | X |
| | |
| | |
| Non-voting Members | |
| Interim Executive Director Kingson Leung | X |
| University Representative Dr. Heather French | X |
| | |
| Sam Brown - Recording Secretary | X |

Legends:

X – Present

A – Absent

Guests: Jim Westbrook, Janely Pulido, Abby Escobar, Leo Plazola, Jhony De Oliveira